



Levels of Service Offered

	Platinum	Gold	Silver	Lettings Only
	Full Management +	Full Management	Rent Collection	8% (inc VAT)
	18% (inc VAT)	14% (inc VAT)	10% (inc VAT)	

ARLA Qualified Staff	✓	✓	✓	✓
Client Money Protection	✓	✓	✓	✓
Market Appraisal and Marketing Advice	✓	✓	✓	✓
Photos and Floorplans	✓	✓	✓	✓
Erect 'To Let' Board	✓	✓	✓	✓
Full Marketing	✓	✓	✓	✓
Accompanied Viewings & Feedback	✓	✓	✓	✓
Negotiate Tenancy terms	✓	✓	✓	✓
Right To Rent Check	✓	✓	✓	✓

Provide Updates on Lettings Legislation				
Collect Rent & Tenancy Deposit Before the Tenancy Begins				
Protect the Deposit with the DPS/TDS				
Provide Tenants with Prescribed Information & Associated Documents				
Tenancy Renewal Negotiation and Documentation				
Rent Collection with Monthly Statements				

Agents Fees paid monthly	✓	✓	✓	
NRL Tax Statements to HMRC (see clause 12.5)	✓	✓	✓	
Annual Tax Statement	✓	✓	✓	
Rent Arrears Management	✓	✓	✓	
Organise & Oversee Day-to-Day Repairs with Approved Contractors	✓	✓		
Negotiate Deposit Return	✓	✓		
Serving S21 Notices £90	✓	✓		
Preparation of Tenancy Agreement £100	✓	✓		

Tenant Referencing & Credit Checks £100 per tenant/guarantor	✓	✓		
Additional Hardcopies of Agreements £20	✓	✓		
Additional Hardcopies of Statements £10	✓	✓		
Gas Safety Certificate £100	✓			
Amendments to Tenancy Agreement £50	✓			
Twice Yearly Property Inspections £90 per inspection	✓			

Inventory and Check-In price dependant on property				
Energy Performance Certificate (EPC) £100				
Check-Out price dependant on property				
EICR** price dependant on property				

**Smoke and
Carbon
Monoxide
Alarms £85 per
alarm**



Member of:

CLIENT MONEY PROTECTION:
www.clientmoneyprotect.co.uk



INDEPENDENT REDRESS:
www.propertyredress.co.uk

